

The Iowa Council on Homelessness

DRAFT MINUTES

Friday, September 18, 2015

10:00 AM

Meeting Location: The Iowa Finance Authority

Room: Presentation Room

Address: 2015 Grand Avenue, Des Moines, Iowa 50312

(Any requests for corrections to the minutes should be submitted to josh.mcroberts@iowa.gov)

I ICN ETIQUETTE REVIEW

Chair Phillips reminded participants to ask to be recognized and to state their name.

II INTRODUCTIONS

The meeting was called to order at 10 AM by Chair Phillips. The following voting members were present: Axeen, Benne, Brand, Brown, Brustkern, Canganelli, Dunnwald, Fisher, Ford, Hagen, Hamilton, Harris, Hearn, Johnson, Jordal, Lauterbach, Mather, Peterson, Phillips, Schwalm, Timm, Wahl, Walker, and Wilson. A quorum was established. There are currently 36 members on the 38 member Iowa Council on Homelessness. Two consumer representative seats remain vacant.

III APPROVAL OF AGENDA (ACTION ITEM)

On motion by Mr. Brustkern and seconded by Mr. Lauterbach the agenda for the September 18, 2015, meeting was unanimously approved.

IV APPROVAL OF MINUTES (ACTION ITEM)

On motion by Mr. Timm and seconded by Ms. Brown, the July 20, 2015, Iowa Council on Homelessness meeting minutes were unanimously approved.

V COMMITTEE/TASK FORCE REPORTS

Executive Committee (Donna Phillips): Ms. Phillips reported that the last Executive Committee meeting occurred on August 28, 2015. She noted that at their next meeting in October (date undecided for Continuum of Care purposes), an update and next steps will be discussed regarding the new 2015 state legislative appropriation.

Nominating Committee (Ben Brustkern): Mr. Brustkern noted that two consumer representative seats remain unfilled. These are seats that need to be filled by a person that has experienced homelessness or has had a family member experience homelessness. He finished by reminding those in attendance that applications to fill those spots should be submitted to the Governor's online system – <https://openup.iowa.gov/>.

Continuum of Care Committee (Tim Wilson): Co-Chair Wilson discussed with the ICH possibilities surrounding a proposed Balance of State Reallocation Plan.

The Iowa Council on Homelessness

On motion by Ms. Phillips and seconded by Mr. Lauterbach, the Continuum of Care Committee will meet to recommend a reallocation plan to the Executive Committee and the Executive Committee will consider it. The motion passed unanimously.

Coordinated Entry Committee (*David Hagen*): Mr. Hagen reported that the Committee did not meet in August, but will meet next Monday. The committee will look at where they are at in terms of the 20 OrgCode questions surrounding coordinated entry capabilities.

Research & Analysis Committee (*David Hagen*): Mr. Hagen provided an update that the Committee intends to keep looking at ways to improve the Point in Time (PIT) Count street outreach coverage numbers. The Committee is also looking at a performance review process to ensure Continuum of Care recipients are meeting HUD's performance standards in order to improve scoring on the annual consolidated application.

Policy & Planning Committee (*Crissy Canganelli/Tony Timm*): Ms. Canganelli reported that the Committee is excited to move forward with the State Public Policy Group in terms of training and coordinated entry.

Public Awareness Committee (*David Binner/Stefanie Munsterman-Robinson*): Neither co-chairs were present, but Committee Member Wilson provided an update on the annual letter to the Governor and stated they are reviewing last year's letter. If there are any comments on the letter, they should be submitted to David Binner and/or Stefanie Munsterman-Robinson.

VI HOMELESS MANAGEMENT INFORMATION (HMIS) REPORT

Ms. Eberbach reported that in terms of HMIS materials, the ICA will start looking at the Continuum of Care Consolidated Application and project applications now that the NOFA has dropped. Ms. Eberbach also reported the ICA will be doing analysis on the PIT and HIC reports for the CoC application. She noted that performance outcome reporting will begin on October 1, 2015. Lastly, Ms. Eberbach stated the ICA is working towards planning a possible shift from a closed HMIS system to a closed-with-exceptions HMIS system, with anticipated input from a small committee including the following: Ben Brustkern, Amber Lewis, Kristie Fortmann-Doser, Crissy Canganelli, Susan McGuire, Dee Henriquez, and Carrie Slagle.

VII IOWA FINANCE AUTHORITY UPDATES

Ms. Lewis noted that the 2016 Emergency Solutions Grant awards had been approved by the Iowa Finance Authority Board of Directors last week. She stated that the 2016 Shelter Assistance Fund competition is currently open and will close on September 25th. Ms. Lewis thanked those in attendance that had attended the HousingIowa Conference in Coralville and reported that materials are posted on the IFA Website and that conference had a record attendance level of 550.

VIII OTHER REPORTS

Ms. Harney with Hawkeye Area Community Action Program discussed HUD's goal to functionally end veteran homelessness by the end of the year. In order for the state to meet this requirement it is going to have to be addressed more explicitly by the ICH.

The Iowa Council on Homelessness

On motion by Mr. Hagen and seconded by Ms. Hearn, the task to address functionally ending veteran homelessness for the Iowa Balance of State was assigned to the Policy and Planning Committee. The motion passed unanimously.

IX OLD BUSINESS

None.

X NEW BUSINESS

i. Upcoming ICH Meeting dates through the 2016 calendar year:

- November 20, 2015
- January 15, 2016
- March 18, 2016 – subject to change for Annual Day on the Hill
- May 20, 2016
- July 15, 2016
- September 16, 2016
- November 18, 2016

ii. Chair Phillips noted that there would be an upcoming webinar on Crime Victim Assistance funds. She stated more information would be forthcoming.

XI PUBLIC COMMENTS

None.

XII ADJOURN

On motion by Mr. Timm and seconded by Ms. Wahl, the September 18, 2015, meeting of the Iowa Council on Homelessness was adjourned at approximately 12:00 PM.

The date of the next regular meeting is Friday, November 20, 2015, at 10:00 AM at the Iowa Finance Authority located at 2015 Grand Avenue in Des Moines.

Voting Members Present

1. Al Axeen (Immediate Past Chair), Coralville, Iowa
2. Steven Benne, Iowa Economic Development Authority
3. Bill Brand, Iowa Department on Human Rights
4. Anne Brown, Iowa Department of Corrections
5. Ben Brustkern (Vice Chair), Cedar Valley Friends of the Family
6. Crissy Canganelli, Shelter House
7. Carrie Dunnwald, Cedar Valley Friends of the Family
8. Marilieggh Fisher, Community Housing Initiatives
9. Karin Ford, Iowa Department of Public Health
10. David Hagen, Hawkeye Area Community Action Program
11. Karin Hamilton, Iowa Department of Public Safety
12. Kristine Harris (Consumer Representative), Cedar Valley Friends of the Family
13. Ann Hearn, Linn County Community Services

The Iowa Council on Homelessness

14. Sandy Johnson, Iowa Department of Education
15. Rhonda Jordal, Family Alliance for Veterans of America
16. Dennis Lauterbach, Lutheran Services in Iowa
17. Scott Mather, Iowa Workforce Development
18. Wes Peterson, Iowa Finance Authority
19. Donna Phillips (Chair), Iowa Attorney General's Office
20. Ashley Schwalm, Family Resources
21. Tony Timm, Central Iowa Shelter & Services
22. Roberta Wahl, Des Moines Area Community College
23. John Walker, Oelwein
24. Tim Wilson (Secretary), Home Forward Iowa

Voting Members Absent

1. Theresa Armstrong, Iowa Department of Human Services
2. Blair Avitt (Consumer Representative), Des Moines
3. Zeb Beilke-McCallum, Iowa Coalition Against Domestic Violence
4. Julie Bergeson, Iowa Department on Aging
5. David Binner, Wells Fargo
6. Julie Bockenstedt, Iowa City
7. David Boss (Consumer Representative), Northeast Iowa Community Action Corporation
8. Jamie Cashman, Iowa State Association of Counties
9. Chris Coleman, Iowa League of Cities
10. Stefanie Munsterman-Robinson, Cedar Valley Habitat for Humanity
11. Nancy Schulze, Heartland Family Services
12. Bob Steben, Iowa Department of Veterans of Affairs

Others Present

1. Ronelle Clark, YWCA Clinton
2. Julie Eberbach, Institute for Community Alliances
3. Trisha Federspiel, Project Concern
4. Judy Gilstrap, Waterloo/Cedar Falls Salvation Army
5. Gabe Gluba, Area Substance Abuse Council
6. Heather Harney, Hawkeye Area Community Action Program
7. Emily Harvey, Humility of Mary Housing/Shelter
8. David Hicks, Youth & Shelter Services
9. Kristin Huinker, Youth Emergency Services & Shelter
10. Amy Keairns, City of Sioux City
11. Jennie Kerger, The Salvation Army – Des Moines
12. Barb Lamphers, Waterloo/Cedar Falls Salvation Army
13. Amber Lewis, Iowa Finance Authority
14. Shawn McAninch, Institute for Community Alliances
15. Susan McGuire, Center for Siouxland
16. Josh McRoberts, Iowa Finance Authority
17. Kathy Meier, Humility of Mary Housing/Shelter
18. Laurel Merrick, Area Substance Abuse Council

The Iowa Council on Homelessness

19. Hope Metheny, Youth & Shelter Services
20. Roberta Milinsky, Youth & Shelter Services
21. Linda Munden, ACCESS
22. Carol O'Brien, Foundation 2
23. Kelli Payne, Crisis Intervention Services
24. Jan Rutledge, Iowa Legal Aid
25. Angie Schreck, ACCESS
26. Tim Shanahan, Hawthorn Hill
27. Carrie Slagle, Waypoint Services
28. Ehren Stover-Wright, Institute for Community Alliances
29. Nikki Summers
30. Jennifer Tibbetts, Catherine McAuley Center
31. Phoebe Trepp, Willis Dady Emergency Shelter
32. Janet Walker, City of Dubuque
33. Veronice, Domestic Violence Intervention Program